

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HARDIN COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

A regular meeting of the Board of Directors of the Hardin County Water Control & Improvement District No. 1 was held on Monday, October 14, 2024, pursuant to notice duly posted in accordance with law. The meeting was held at 333 Commercial Drive, Hardin County, Texas. The following members of the Board were present:

Tim Jones

Jack Maddox

Buddy Hughes

Absent: Ben Fox

Absent: Allen Davis

Also present were Wayne Turk, Joey Keel of Keel Enterprises, Jeff Leavins of Leavins Engineering & Design, LLC and Guy N. Goodson of Germer PLLC as legal counsel to the District.

AGENDA ITEM NO. 1: Call to Order. A quorum being present, the meeting was called to order by President Maddox at 6:30 p.m.

AGENDA ITEM NO. 2: Public Comments. None.

AGENDA ITEM NO. 3: Minutes. The minutes of September 9, 2024, were unanimously approved upon motion duly made by President Maddox and seconded by Director Jones.

AGENDA ITEM NO. 4: Contract Operator/Maintenance Supervisor's Report, including review of the following:

- (a) **Operational Report.** The Board recognized Joey Keel who presented his Operations Report for September 2024 noting that Keel Enterprises had responded to 19 grinder calls and 3 leaks. It was also noted the District currently had three (3) control panels and two (2) grinder pumps in inventory. Mr. Keel noted all sampling and test results had been submitted and were in compliance with TCEQ requirements. Mr. Keel also advised that in addition to

conducting an annual tank inspection at both plants, Keel Enterprises had done additional flushing as well as monthly dead end flushing. Mr. Keel stated that on October 7, 2024, the TCEQ was notified of a water complaint which the District responded and found everything within standards, and records which were requested from TCEQ were submitted on October 8, 2024.

Mr. Keel discussed projects and noted Keel Enterprises had replaced a leaking air relief valve on booster pump #1 at well site #1 and had received quotes for the backup of the CL2 part for all facilities in the amount of \$3,463.44. After discussion and upon motion duly made, the Board authorized Mr. Keel to proceed with the purchase of the repair parts as presented. Mr. Keel also noted they had received a 3<sup>rd</sup> quarter TThm results which the current year compliance was 0.063 below the required 0.080. The Board moved to a discussion on the September 23 site visit by Sieben Equipment to repair the generator at well #1. President Maddox stated he had attended the site visit and noted along with Mr. Keel that Sieben Equipment discovered metal shavings in the oil pan, so the repairs were not undertaken. Mr. Keel noted the City of Sour Lake was receiving a new generator and had available a 2010 surface 250K generator which the City would consider donating to the District. Mr. Keel advised he had received a quote for the installation of the City of Sour Lake generator at the District's water plant with such cost to include a step-down transformer in the amount of \$14,843.00. It was also noted by Mr. Keel that some additional sitework for a larger pad would be necessary. President Maddox asked if the contractor could also do a status inspection of the City of Sour Lake's generator to ensure no additional cost besides those for moving and installation along with a step-down transformer may be necessary. Mr. Keel stated he would work to have the generator inspection performed.

The Board reviewed other matters in the Operations Report and thanked Mr. Keel for his report. After discussion and upon motion duly made by President Maddox and seconded by Director Jones, the Operations Report was approved as presented.

**AGENDA ITEM NO. 5: Update by LEAD on revisions to raw water treatment system.** The Board received a presentation from Jeff Leavins on the October 7, 2024 letter from the TCEQ approving a change in blended phosphate from SA-38 to Hawkins TP-1122. It was also noted in the approval letter from the TCEQ that the existing blended phosphate system could include authorization to use any chemical systems previously approved by the TCEQ letter dated September 19, 2017. The Board thanked Mr. Leavins for his work on the project as well as Mr. Keel.

**AGENDA ITEM NO. 6: Monthly Financial Statements.** The Board recognized Mr. Turk who presented the PNC monthly accounting statement dated October 14, 2024. Mr. Turk noted service fees for the previous month of \$39,627.62, and after payment of bills, a balance as of September 31, 2024 of \$58,589.76, a debt service balance of \$240,027.48 and operating holding fund balance of \$82,506.49. After a review and upon motion duly made by President Maddox and seconded by Director Hughes, the monthly financial statement was approved as presented.

**AGENDA ITEM NO. 7: Accounts Payable.** The Board again recognized Mr. Turk who reviewed the invoices for payment in the amount of \$61,486.77, noting, specifically, the PVS DX, Inc. chlorine invoice, the Munibilling invoice for the 4<sup>th</sup> quarter of 2024, an invoice from Automatic Pump & Equipment for the purchase of two (2) grinder pumps, an invoice for parts and materials from Ernie's Hardware, the phosphate purchases from Simply Aquatics, Inc. in the amount of \$1,338.75, the drum screen repair invoice from Pemsco in the amount of \$4,800.00 and additional payments including the payment to the TCEQ for the sewer permit water quality fee and the Texas Municipal Inter-Government Risk Pool for the annual insurance in the amount of \$20,692.70. After discussion and upon motion duly made by Director Hughes and seconded by Director Jones, the Board unanimously approved the accounts payable in the amount of \$61,486.77.

AGENDA ITEM NO. 8: Correspondence. The Board recognized Wayne Turk who noted updated correspondence from the TCEQ on lead and copper rule revision requirements and the previously noted TCEQ letter of October 7, 2024 on the phosphate change approval.

AGENDA ITEM NO. 9: Comments from Board Members. President Maddox returned to the Manager's Report to advise that the Directors should review the plan because of the careful work done by Keel Enterprises and mulching a 20-foot buffer around the perimeter of the wastewater treatment plant.

AGENDA ITEM NO. 10: Adjourn. There being no further business, the meeting was adjourned at 7:05 p.m.

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President of the Board

ATTEST:

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Secretary of the Board